



Eastern Connecticut RC&D

Eastern Connecticut Resource Conservation & Development Area, Inc.
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John Guskowski, President
Philip Chester, Vice President
Barbara Kelly, Treasurer
Margot Burns, Secretary

Eastern Connecticut RC&D Council, Inc.
Special Meeting
Thursday, July 15, 2010
9:30 am- 11:00 am
Meeting Minutes

The meeting of the Eastern Connecticut RC&D Council, Inc. was called to order at 9:30 am. by President John Guskowski.

Present: John Guskowski, WLA, President	Paula Stahl, GVI,
Barbara Kelly, NCCD, Treasurer	Elizabeth Rogers, NRCS
Phil Chester, Lebanon, V. President	Joyce Purcell, NRCS
Margot Burns, CRERPA, Secretary	Jim Larkin, NECCOG
Lois Bruinooge, LGV	Doug Zehner, NRCS
Elaine Sych, ERT	Brandon Handfield, Anchor Engineering

The purpose of the meeting was to discuss the recently completed RC&D program review and the proposals that were submitted for the Brother's Quality project.

Joyce presented the findings of the Eastern CT RC&D Program review. The RC&D Council received many commendable items for an outstanding RC&D program. The Council did receive one agreed- to item which was to conduct an external financial review by Sept 30th. When the review is completed it will also complete the rapid assessment which was conducted in May.

Motion: To accept the findings of the program review and move forward with the recommendations

Motion by: Lois Bruinooge

Second by: Phil Chester

Vote: Passed

John Guskowski excused himself from the meeting prior to the discussion of the proposals for the Brother's Quality project.

Brandon Handfield, P.E. Anchor Engineering was asked by the council to review the applications and give a professional opinion on the proposals. Council members received copies of the proposals prior to the meeting for their review. Proposals were submitted by: BL Companies, GZA Environmental, Inc and CME Associates. Discussion of the individual applications followed.

Motion: Based on demonstrated experience in the meat processing field, select either BL Companies or CME Associates for the project

Motion by: Paula Stahl

Second by: Lois Bruinooge

Vote: Passed

To assist with the decision making process the following was decided:

- Meet with Brother's Quality to discuss the results they would like to see from the environmental study (Barbara, Phil, Lois, Jim, Margot)

Motion: To ask Brandon to attend the meeting and authorize payment up to two hours at \$85/hr

Motion by: Paula Stahl

Second by: Margot Burns

Abstained; Phil Chester

Vote: Passed

- Ask CME for a fee and time schedule and their project management team. This was not required in the RFP but was provided by BL Companies (Phil)
- Contact DEP to discuss their environmental concerns for the project site (Phil)
- Meet on August 9th prior to the full council meeting to discuss the CME and BL proposal and make a recommendation to the full council to accept one of the proposals. Brandon was asked to attend the meeting. Meeting will be at 10:00 and all council members will be invited to attend.