



CONNECTICUT

RESOURCE CONSERVATION & DEVELOPMENT
1066 Saybrook Road
Haddam, Connecticut 06438

Title: Conservation Planner I

Employer: Connecticut Resource Conservation & Development Area, Inc. (CTRC&D)
1066 Saybrook Road, Haddam, CT

Employment Status: Full time/salary

Hours: 35 hours/week

Location: This position is located in Torrington, Connecticut. The position requires flexibility to be able to work out of several NRCS field office locations in Connecticut at various times for various durations on an as needed basis. The position will receive on-site supervision and training by NRCS staff at one or more of the NRCS offices. Administration will be located at the CTCRD Office at 1066 Saybrook Road, Haddam, Connecticut.

Salary Range: \$35,000 - \$36,000 - full time with benefit options, including health insurance (*no relocation reimbursement*)

Job Duties and Responsibilities:

The Conservation Planner I works with farm managers, Conservation Districts, the Connecticut Department of Agricultural and the Natural Resources Conservation Service toward implementation of the coordinated soil and water conservation planning and delivery of farm assistance programs in Connecticut. The position includes following tasks:

- Develop comprehensive conservation plans and provide technical assistance for land and water restoration projects on livestock operations.
- Develop and assist with implementation of conservation plans and associated practices contracted through various conservation programs. Conduct resource inventories and analyses to identify and evaluate soil, water, air, plant, animal, and fish wildlife degradation.
- Develop schedules, articles, and reports as project updates for internal and public review.
- Perform related tasks to advance conservation and restoration efforts including outreach to landowners, conservation plan review, and conduction of environmental education events.
- Other duties as assigned.

Knowledge, Skills, and Abilities:

- Applicable degree and/or professional experience in: soil conservation or related agricultural or natural resource discipline such as agronomy, soil science, forestry, agricultural education, or agricultural engineering including 30 semester hours in a natural resource or agricultural field, including at least 12 semester hours in a combination of soils and crops or plant science.
 - **Evaluation of Education:** Of the 12 semester hours, a minimum of 3 semester hours must have been in soils and 3 semester hours in crops or plant science. Courses in soil fertility, soil chemistry, soil genesis, plant physiology, plant science, and field crops are examples of specialized courses that contribute towards



meeting the required 12 semester hours as described above. Courses in the physical sciences or engineering such as geology, civil engineering, and hydrology also meet the soils, crops, or plant science course requirements where such courses included a complete introduction to the physical, chemical, and biological properties of soils.

- **Evaluation of Experience:** Experience that included the application of techniques, principles, and methods from a variety of agricultural and natural resource fields is appropriate, given the interdisciplinary character of the conservation planner position. For example, experience gained in a specialized field such as soil science, forestry, or agronomy is as fully acceptable as experience directly obtained in conservation work.
- Ability to research, collect, label and process all field data needed for developing and implementing Comprehensive Nutrient Management Plans.
- Ability to produce work products using computers and software such as Adobe and Microsoft Office applications. Experience with geospatial mapping software is desirable.
- General knowledge of State & Federal agricultural conservation planning programs.
- Ability to work with others, individually and in groups.
- Skilled in organizational, administrative tasks and in both oral and written communication.
- Knowledge of equal opportunity and civil rights requirements.
- Ability to operate a motor vehicle incident in carrying out assigned duties. The number of driving hours is dependent on the overall needs of this position. A valid driver's license is required.
- US Citizenship.
- A clean criminal record verified by a standard background check with local, state, and national law enforcement agencies. A background investigation is required.

CERTIFICATIONS

While employed in the position, incumbent must complete continuing education requirements provided by NRCS at no cost that will prepare them for obtaining the certifications listed below.

- Conservation Planner Apprentice Certification,
- Conservation Planner Certification, Category I with CNMP

It is expected that the incumbent will obtain these certifications within the period of employment, not to exceed 2 years

Position Description Last Updated: Friday- January 27, 2017

Email: Cover letter detailing degree, course credit, experience and professional qualification and resume to admin@ctracd.org by 4:00 PM, Friday, February 17, 2017.