



CONNECTICUT

RESOURCE CONSERVATION & DEVELOPMENT
1066 Saybrook Road
Haddam, Connecticut 06438

*John Guskowski, President
John Weedon, Vice President
Barbara Kelly, Treasurer
Margot Burns, Secretary*

Meeting Minutes

Thursday 5/11/17, 9:00am – 12:00pm
1066 Saybrook Rd., Haddam, CT 06438

Board Members in Attendance: John Guskowski, Margot Burns, Barbara Kelly, Lynne Pike DiSanto, Mark Goetz, Judy Rondeau, John Weedon, Jim Costello, Jim Larkin

Board Members not in Attendance Matt Fulda, Sal Decarli, Francis Pickering, MaryEllen Kowalewski, Mark Nielsen, Lois Bruinooge, Aaron Budris, Jim Sipperly

Other Attendees: Jeanne Davies, Amanda Fargo-Johnson, Pat YOung

John Guskowski called the meeting to order at 9:36am.

Secretary's Report

Motion: To accept the meeting minutes of 2/21/17.

Motion made by: John Weedon

Seconded by: Judy Rondeau

Voted: Motion passed. Abstain – Jim Costello

Motion: To accept amendments to the meeting minutes from 1/5/17 and 12/13/17.

Motion made by: Judy Rondeau

Seconded by: Jim Costello

Voted: Motion passed unanimously.

Nominating Committee

The nominating committee will be John Guskowski, John Weedon, and Jim Costello.

New Members

RC&D needs to strengthen membership in all areas. Discussion concerned individuals that have expressed interest in membership, that membership should be diversified, and whether or not the membership should be Executive Director driven or board driven.

Barbara Kelly joined the meeting at 9:43.

Governance Structure

Discussion concerned the need for partner representatives to contribute to and help build resilience of RC&D. A working group plan will be developed and introduced at the annual meeting to be rolled out

in August. Working groups could include a government relations committee that could be responsible for maintaining RC&D's original mission of federal program delivery, and a program committee that would allow for a broadening of our network and expertise, and a broadening of our financial program. Timing of the working group meetings needs to be considered. Also, consideration should be given to whether or not to split finance and marketing into separate working groups.

2017/2018 Draft Budget for Annual Meeting

The 2016/2017 budget was gone over as well as the draft 2017/2018 budget. Fund raising needs to begin for Jeanne to remain full time for 2018/2019. Milestones for 2016/2017 were the implementation of new finance procedures and marketing tools. For 2017/2018 an indirect cost ratio will be developed for federal program funding purposes.

Funding Plan

Jeanne has created a plan and will look for the board to adopt it in June. All board members need to review and comment.

CACEE Project

Site visits were conducted on May 8th and Jeanne and attendees discussed the pros and cons of each site. It was decided that the sites should be considered in this order: Johnsonville, Baker Lane, East Hampton, the horse farm, and Sunrise should be kept on the side.

Barbara Kelly left at 11:06

Annual Report and Annual Meeting Planning

The annual meeting will be held at Parmelee Farm in Killingworth. The cost will be \$20 - \$25. The annual work plan was sent out for comment and needs to be adopted at this meeting.

Other Business

The Council on Soil and Water is interested in entering into negotiations to hire a part time person for financial services and grant administration.

Motion: To authorize Jeanne to enter into negotiations with the Council on Soil and Water to create a mutually beneficial shared financial and grant administration position.

Motion made by: John Weedon

Seconded by: Judy Rondeau

Voted: Motion passed unanimously.

Amanda reported on the status of the Agricultural Programs.

Motion: To adjourn meeting at 12pm

Motion made by: John Weedon

Seconded by: Jim Costello

Voted: Motion approved unanimously.

Respectfully submitted,
Margot Burns, Secretary